

Individual Service Plan Treatment (ISPT) Meeting Agenda

- Introduction of team members, Statement of Confidentiality, and Sign-In
- Your County Designee will lead the ISPT Team through discussion of your child's strengths, progress and concerns.
- Parents will be given the first opportunity to speak followed by the other team members. Your child is also encouraged to share.
- The areas of focus are:
 - *Home*
 - *School*
 - *Community*
 - *Treatment Needs*
 - *Legal*
- At the conclusion of the ISPT, your County Designee will summarize the meeting and outline the steps that will occur next.
- Any tasks needing completion are assigned to the team members.
- The next meeting is scheduled at a time to best suit your family's needs.

ISPT General Information

- Each ISPT meeting is scheduled for one hour. Should additional time be needed, your County Designee will make arrangements for additional time and/or meeting space.
- If you or a member of your team is going to be late for a scheduled meeting, please contact your County Designee. If you do not arrive by 20 minutes after your scheduled meeting time, your meeting will be rescheduled. Most scheduling issues can be resolved, so please don't hesitate to call us at 724-837-8290 or 1-800-353-6467. (For inclement weather concerns, please contact your County Designee.)
- CASSP Principles (see back of page) should always be considered when determining services.
- ISPT meetings will be conducted in a manner that is respectful and considerate of your family's individual experiences. Should you, at any time, feel you are not being treated in a professional, respectful way by any member of your ISPT Team, please inform your County Designee or the BHRS Supervisor. For further assistance, please request a copy of the WCSI Client Appeal Policy.